

Governors State University

Student Affairs and Enrollment Management: Reaching Vision 2020

Focus Area: Student Success

Leader(s): Amy Comparon

Implementation Year: 2017 ---- 2018

Goal 2: Develop a more intrusive approach to academic recovery, especially for lower division students in academic difficulty.

Objective 1:	Implement the Lower Division Academic Recovery Program introducing new initiatives.
Action Items	Freshmen and sophomores (lower division students) placed on academic probation are required to participate in the Lower Division Academic Recovery Program. Students will be notified by email about the program and to meet with their advisors to develop an academic study plan tailored to their individual needs. The study plan will involve periodic meetings with advisors, building relationships with mentors/Residence Hall coaches, tutoring services if warranted, provide additional resources, and monitoring student progress through Starfish communication software, and midterm grades. Students are required to attend student success workshops and/or complete online student success workshops. Some components of LDARP may be revamped to enhance program participation. Proposed changes will focus more on intrusive advising from mentors and advising and less workshops.
Indicators and Data Needed (Measures that will appraise progress towards the strategic objective)	Measurement of students' progress will be monitored through multiple efforts: <ol style="list-style-type: none"> 1. Tutorial/SI attendance 2. Student Success Workshop Checklist completion 3. Lower Division Academic Recovery Exit Survey (SurveyMonkey) 4. Monitor progress/concerns through Starfish 5. Midterm Grades
Responsible Person and/or Unit (Data collection, analysis reporting)	Student Success Team (Lead: Director of Academic Resource Center)
Milestones (Identify Timelines)	Initiatives to be implemented and monitored starting Fall 2017.
Desired Outcomes and Achievements (Identify results expected)	Desired outcome is to increase student persistence by having students move from academic probation to good standing.

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Objective 2:	Develop and implement early alert strategies to flag at-risk lower division students.
Action Items	<p>Early alert strategies will include:</p> <ol style="list-style-type: none"> 1. Starfish communication software to monitor student progress/flags. 2. Midterm grades: Freshmen and Sophomore Program advisors will send freshmen and sophomore cohort faculty emails encouraging faculty to submit midterm grades. Students who are performing above “C” level work will receive a midterm achievement letter. Student performing below “C” average work will receive a midterm warning letter and provided additional resources. 3. Save My Semester workshops: Students who receive a midterm grade are encouraged to attend the Save My Semester workshop to support students and help them redeem the remaining semester to avoid academic probation. <p>During Fall 2017, the ARC will implement and distribute an Early Alert Progress Survey to all GENST faculty during the third week of courses. The ARC plans to create and implement additional tracking items (such as Withdraw flags) to address students’ concerns of withdrawing from a course and faculty concerns of recommending a student to withdraw from the course. In addition, the ARC will send out tutoring referrals with midterm alerts Aligned with subject courses tutored in the ARC.</p> <p>Furthermore, the ARC will create policy and procedures (Work flow charts) on how to effectively address tracking items in Starfish. These efforts will be shared and implemented with the Director of Centralized Advising.</p>
Indicators and Data Needed (Measures that will appraise progress towards the strategic objective)	Student performance will be measured every few weeks starting with utilization of Starfish to midterm grades, to end of semester academic standing status.
Responsible Person and/or Unit (Data collection, analysis reporting)	Student Success Team (Lead: Director of Academic Resource Center)
Milestones (Identify Timelines)	Early intervention strategies will begin Fall 2017 and will continue each semester.
Desired Outcomes and Achievements (Identify results expected)	The desired outcome is to decrease the number of lower division students placed on academic probation each semester.

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Objective 3:	Develop and implement academic support interventions to assist under-prepared GSU students.
Action Items	Expand on student success workshops and online support/resources related to learning strategies. The ARC proposed to create a Starfish GA position to assist with the Starfish tracking system and assist with student outreach. The ARC will work with centralized advising to implement policy and procedures to intervene with underprepared students early utilizing Starfish.
Indicators and Data Needed (Measures that will appraise progress towards the strategic objective)	Measure student outreach through Starfish tracking system and clearing of flags.
Responsible Person and/or Unit (Data collection, analysis reporting)	Director of Academic Resource Center
Milestones (Identify Timelines)	For Fall 2017, the Academic Resource Center will create additional flags for intervention, connect with centralized advising on Starfish interventions, and utilize the Starfish GA position, if warranted.
Desired Outcomes and Achievements (Identify results expected)	Desired outcome is to increase in Academic Resource Center's services and Starfish utilization.

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Objective 4:	Extend support services and programs offered such as walk-in services, SI, additional student success workshops, and tutoring embedded in courses and/or academic support programs.
Action Items	<p>In Fall 2017, the Academic Resource Center will expand services to address students' needs.</p> <ol style="list-style-type: none"> 1. Writing assistance will be placed in the Writing Center and Library to address all students' writing needs. Also, students can submit papers through Growl. 2. Additional Math Supplemental Instruction will be added to courses, if warranted. Specified walk-in services will be offered for freshmen Math Stats courses and additional workshops on MyStatsLab and How to Use Graphing Calculators offered before and after the Math Stats classes during the first two weeks of class. MyStatsLab is an online math support program provided to students by Pearson. Later tutoring hours will be provided at Prairie Place from 7:00 p.m. – 9:00 p.m. to meet the demands for evening hours. This will also support residence athletes who need to fulfill their weekly study hours. 3. The Starfish Graduate Assistant will offer Starfish training/open labs to students (if position is approved).
Indicators and Data Needed (Measures that will appraise progress towards the strategic objective)	Services will be measured by student attendance, workshop attendance, and workshop survey results.
Responsible Person and/or Unit (Data collection, analysis reporting)	Academic Resource Center-Lead: Director of Academic Resource Center
Milestones (Identify Timelines)	Continuation of tutoring services for Writing and Math will start Fall 2017. Starfish workshops and resources will be implemented in Fall 2017.
Desired Outcomes and Achievements (Identify results expected)	Desired outcome is an increase in services provided by the Academic Resource Center and its utilization, and to increase student persistence.

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Objective 5:	Implement and continue with strategic academic support programs for Smart Start students placed on academic warning, students placed on Academic Probation Extended, and all GSU students readmitted after academic suspension.
Action Items	<p>In Fall 2017, the Academic Resource Center will create and implement Starfish “Success Plans” for students on academic probation extended (learning contracts), Mastering College (ACHIEVE students), and Back on Track Program</p> <p>Learning Contract ARC will create success plans.</p> <p>Mastering College (ACHIEVE Program) The ARC will work Mastering College instructors to support at-risk students and monitor student through Starfish. Depending on students’ needs, the ARC may create tracking items and/or success plans to assist Mastering College students.</p> <p>Back on Track Program Academic support for upper division and graduate students who are readmitted after academic suspension. Students will meet weekly with the Academic Resource Center Graduate Assistant to discuss weekly topics, set weekly goals, and journal writing. Weekly topics will focus on personal and academic strategies, utilizing campus resources, and monitoring progress. This program is designed in a classroom setting. Undergraduate students will receive a Success Plan.</p>
Indicators and Data Needed (Measures that will appraise progress towards the strategic objective)	<p>Learning Contract Progress will be measured by completion of academic study plan.</p> <p>Mastering College (ACHIEVE Program) Student performance will be measured through each stage of the early alert process with Starfish utilization, midterm grades, and weekly tutoring and measure outcome with final grades.</p> <p>Back on Track Program Student progress will be evaluated by participant program completion and persistence.</p>
Responsible Person and/or Unit (Data collection, analysis reporting)	Academic Resource Center and Student Success Team-Lead: Director of Academic Resource Center. Weekly Back on Track facilitator, Academic Resource Center Graduate Assistant.
Milestones (Identify Timelines)	The Learning Contract will continue in Fall 2017 for first probation extended students along with the Mastering College (ACHIEVE Program). The Back on Track Program will continue as well.
Desired Outcomes and Achievements (Identify results expected)	The desired achievement for all three programs is to have students persist and not continue on academic probation, or make improvements of getting off of academic probation/warning.